

COMMONWEALTH OF KENTUCKY
Cabinet for Health and Family Services
Department for Income Support
Child Support Enforcement

AUTHORIZATION FOR ELECTRONIC DEPOSIT OF CHILD SUPPORT PAYMENTS

Custodial parents must choose to receive their child support payments by electronic deposit to a checking or savings account or Kentucky Way2Go Card. Please complete this form and return to the address or fax number below to ensure timely receipt of your child support payments. Child support system records will be updated to match the address, telephone number and financial account information provided below.

Date:		Social Security Number of Custodial Parent:	
Name of Custodial Parent:		Telephone Number: ()	
Mailing Address of Custodial Parent:			
City:		State:	ZIP Code:
I would like to receive my child support payments by (choose only one): <input type="checkbox"/> Checking Account <input type="checkbox"/> Savings Account <input type="checkbox"/> Kentucky Way2Go Card			
*If you select the Kentucky Way2Go Card option, the card will be mailed to you at the address provided within 10 working days of CSE receiving this form. If you select the checking or savings account option, complete the banking information below.			
Name and address of Financial Institution (bank, credit union, etc):		Telephone Number of Financial Institution:	
		Account Number:	
		Routing Number: (this is a 9 digit number)	

I hereby authorize Child Support Enforcement (CSE) to deposit my child support payments to the account above and agree to the following conditions:

- After CSE receives this form and determines the information is complete and correct, CSE will disburse child support payments, received and due me, on all child support cases handled by CSE to the chosen account. If I select electronic deposit to a checking or savings account, CSE will disburse payments, received and due me, within five working days. If I select the Kentucky Way2Go Card, CSE will disburse payments, received and due me, within five working days and I will receive the card in the mail within 10 working days. It may take two to three working days from the date CSE disburses the payment for the funds to be available in my account. I will not receive separate notice when child support payments are deposited into my account. I can obtain payment information 24 hours a day, 7 days a week by accessing the CSE website <https://KentuckyChildSupport.ky.gov>. I authorize CSE to adjust any overpayment made to my account.
- If all information provided is not correct and complete, there will be a delay in receiving my child support payments. If funds are returned by the Financial Institution, CSE will hold those funds and attempt to contact me to obtain new account information. CSE will not release the funds until new account information is received or will automatically mail a Kentucky Way2Go Card to me and disburse my child support payments to this card. It is my responsibility to keep CSE informed of my mailing address and telephone number.
- It is my responsibility to immediately notify CSE and complete a new authorization form when my account information changes. If I close my child support case, the account information on file at the time I closed my case will remain in effect until I complete a new authorization form. I can make changes to my account information electronically through the CSE website <https://KentuckyChildSupport.ky.gov>. I may also download the authorization form from this website or obtain from my local CSE office and return to the address or fax number below.

I must return this form by fax to (502) 564-7938 or mail to Child Support Enforcement, Attn: EFT Coordinator, P.O. Box 2150 Frankfort, Kentucky 40602-2150.

Printed Name of Custodial Parent

Signature of Custodial Parent